



GILWERN PRIMARY SCHOOL

NURTURE – EMPOWER - ACHIEVE

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Dear Parent/Guardian,

School Severe Weather/Snow Procedures

In the event of a **Red Alert** weather warning being issued for the local area the school will close due to Health & Safety guidance. This is a rare occurrence and employees would not be expected to travel to work in these weather conditions.

In this instance parents and guardians will be informed at the earliest opportunity by Text to Parents. This information will also be available on our website and via the local radio.

In the event of light snowfall and an **Amber** warning being issued, the school will make every attempt to remain open. Parents will be kept informed via Text to Parents, the school website and the local radio.

The impact of severe weather will also affect the Breakfast Club. When assessed a text will be sent to parents if possible by 7:00a.m., informing parents of closure.

Many of the school staff need to use the A465 HOV road and it is difficult to predict the effect of snowfall through the roadworks.

Routines on snowy days are disrupted and normal procedures may be changed, with Health and Safety taking priority. Parents will need to make their own risk assessment with regard to safe transport to and from school. The canteen facilities may be unavailable therefore I would suggest that you check with the school on the day if a school lunch is required.

If heavy snowfall occurs during the day, the bus company will be contacted out of courtesy and it is their responsibility to make decisions about transporting the children home. Parents will also need to assess when to pick up their children and the school will respect these requests. The catchment area of the school is such that some areas may experience far more severe weather conditions than others. For children travelling on the bus, it would be beneficial if parents confirm details of transport arrangements in person with the driver, when it is likely that there may be some disruption to the usual routine.

Please contact the school if you require clarification regarding any of this information.

Yours sincerely,

RMTGuy

Headteacher

